

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the July 25, 2016 Potter County Commissioners' Court meeting.

The minutes from the July 25, 2016 Commissioners' Court meeting were so recognized.

2. **BUDGET AMENDMENT:** To consider and act upon approving budget amendments for the 2015-2016 fiscal year. [Hood]

MOTION was made by Commissioner Murguia: I make a motion that we approve the budget amendments as presented and pass Item #3, request by Constable 2 for travel expenses.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

Georgia Estrada, Constable Pct. #2, gave an explanation to Commissioners' Court on Item #3.

MOTION was made by Commissioner Murguia: I make a motion on Item 2, Budget Amendments, that we approve the transfer for Constable 2 to cover travel expenses from 7/25 to 7/26 and the amount to come from the line item Publication & Subscriptions.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Vaughn and Judge Tanner.

NOES: Commissioner Church.

Motion carried by 4-1 vote.

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3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of July 20, 2016 through August 3, 2016. [Hood]

Judge Tanner referenced the Vouchers checks No. 169914-170136 and wire 756-762 in the total amount of \$2,483,245.05.

MOTION was made by Commissioner Church: I move we approve the Vouchers as presented.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

Kay Holland, Human Resources Director, gave an insurance fund report.

The insurance report was so recognized. See Documentation

5. **GROUP INSURANCE FUNDING:** To consider and act upon a recommendation of the Insurance Advisory Committee to set Group Insurance Funding Levels for FY16-17 to include authority of County Judge to sign necessary documents. [Insurance Advisory Committee]

Kay Holland, Human Resources Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I make a motion that we accept the recommendation of the Insurance Advisory Committee for the 2016-2017 Employee Benefit Plan as recommended.

(Approach 4 - VI.B)

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote. See Documentation

6. **EMPLOYEE GROUP INSURANCE BENEFITS CONSULTANT:** To consider and act upon a recommendation of the Insurance Advisory Committee to seek quotes for an Employee Group Insurance Benefits Consultant. [Insurance Advisory Committee]

Kay Holland, Human Resources Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Kelly: I move that we seek out a consultant for the insurance.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote. See Documentation

7. **EMPLOYEE COMPENSATORY TIME:** To hear a quarterly report of the employee compensatory time and to take any action necessary. [Holland]

Kay Holland, Human Resources Director, gave an employee compensatory time quarterly report.

No action was taken. See Documentation

8. **TEXAS DEPARTMENT OF MOTOR VEHICLES:** To consider and act upon the imposition of calendar year 2017 optional county fees, including a proposed additional fee for support of Court Appointed Special Advocates. (CASA) [Fowler, Tanner]

Lara Escobar, CASA, spoke before Commissioners' Court. Jana Cates, Potter County resident, spoke before Commissioners' Court.

This item was tabled until the next Commissioners' Court meeting, August 22, 2016.

9. **ELECTIONS:**

- a. To order the election for the November general election;
- b. To appoint election officials; rate of pay; maximum number of clerks and polling places for vote centers for a two-year period;
- c. To appoint election officials, establish hours of operations, and establish the maximum number of clerks for early voting;
- d. To appoint the officers for central counting station;
- e. To approve an access agreement for mobile voting at Canyons Retirement Community. [Huntley]

Melynn Huntley, Elections Administrator, gave an explanation to Commissioners' Court.

a. MOTION was made by Commissioner Church: I move that the Potter County Commissioners approve the Order for the election for the November General Election.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

b. MOTION was made by Commissioner Church: I move we appoint the election officials, rate of pay, maximum number of clerks and polling places for vote centers for a two-year period.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

c. MOTION was made by Commissioner Kelly: I so move.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

d. MOTION was made by Commissioner Murguia: I make a motion to approve the officers for central counting station as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

e. MOTION was made by Commissioner Murguia: I make a motion that we approve the access agreement for mobile voting at Canyons Retirement Community.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

10. **COMMUNICATIONS CIRCUIT:** To consider and act upon an agreement with AMATechTel to provide a backup network circuit to Fire Station #3. Funds from existing budget. [Patrick]

Commissioner Murguia was out of the room for this item.

Jason Patrick, Information Technology Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move that we approve the agreement with AMATechTel to provide a backup network circuit to Fire Station #3. Funds from existing budget.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

11. **POTTER COUNTY LAW ENFORCEMENT CENTER PROJECT DESIGN:**

a. **MODIFICATION:** To consider and act upon a recommendation from the Potter County Phase III Advisory Committee to modify the designs for the Potter County Law Enforcement Center Project;

b. **ADOPTION OF A PREVAILING WAGE RATE:** To consider and act upon a recommendation from the Potter County Phase III Advisory Committee to adopt a prevailing wage rate for use on the Potter County Law Enforcement Center Project;

c. **INTERLOCAL CONTRACT WITH PRPC:** To consider and act upon a recommendation from the Potter County Phase III Advisory Committee

to enter into an Interlocal Cooperation Agreement with the Panhandle Regional Planning Commission (PRPC) for the delivery of certain administrative services related to the Potter County Law Enforcement Center Project. [Phase III Advisory Committee]

John Kiehl, PRPC, and Larry Irsik, Architexas, and Sheriff Thomas spoke before Commissioners' Court.

a. MOTION was made by Commissioner Vaughn: I make a motion that we approve the County Phase III to modify the designs for the Law Enforcement Center Project.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote.

See Documentation

b. MOTION was made by Commissioner Church: I move that Potter County adopt the current prevailing wage under the Davis-Bacon Act.

SECOND was made by Judge Tanner.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

c. MOTION was made by Commissioner Murguia: I make a motion that we approve the recommendation from Potter County Phase III Advisory Committee to enter into an Interlocal Cooperation Agreement with the Panhandle Regional Planning Commission (PRPC) for the delivery of certain administrative services related to the Potter County Law Enforcement Center Project.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

12. **POTTER COUNTY SHERIFF'S OFFICE:** To consider and act upon the authorization for acceptance and disposition of two firearms conveyed to the Potter County Sheriff's Office. [Coffee]

Captain John Coffee, Potter County Sheriff's Office, and Sheriff Thomas gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion that we allow the disposition of these two firearms by the Sheriff's office.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

13. **POTTER COUNTY-OWNED PROPERTY:** To consider and respond to inquiries regarding availability for purchase of county-owned vacant lots at 901 and 905 S. Jackson. [Fowler]

This item was passed until the next Commissioners' Court meeting, August 22, 2016.

14. **BUDGET 2016-2017:** To consider and act upon the county budget for 2016-2017 and to take any action necessary.

Discussion was held on the 2016-2017 proposed budget.

MOTION was made by Commissioner Kelly: I make a motion that we adopt the CPI increase at 40% for the retirees.

MOTION was withdrawn by Commissioner Kelly.

MOTION was made by Judge Tanner: I make a motion that we approve the proposed budget for 2016-2017 allowing the 2% across the board increase for all employees effective 10/ 8/16 and allowing the CPI increase of 40% for the retirees effective 1/1/17.

SECOND for discussion was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

15. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

No report was given.

16. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. Road and Bridge:

- i. To accept the employment of Jesse Martinez as a replacement for Alex Hanson as a summer mower effective July 20, 2016.

See Documentation

- ii. To accept the discharge of Eugene Green as summer road maintenance effective July 21, 2016. [Ysaguirre]

See Documentation

MOTION was made by Commissioner Church: I move we approve the employment items as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, and Judge Tanner.

NOES: None.

ABSTAIN: Commissioner Vaughn.

Motion carried by 4-0-1 vote.

17. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

The jail report of 491 (72 female; 0 Childress) 83% felonies, 10% misdemeanors was given by Judge Tanner.

18. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

No insurance items were presented.

19. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was needed.

20. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

No agenda items were given.

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, August 22, 2016, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 8th day of August, 2016.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy